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## 2024 COMMERCIAL SPACE CONTRACT

**BUSINESS:** \_\_\_\_\_ Agrees to pay for the following described Commercial Space during the Central Kansas Free Fair, July 30<sup>th</sup> - August 4<sup>th</sup>, 2024.

\*\*\*\*\*AREAS OF RENTAL\*\*\*\*\*

**Inside:** 10'x 10' booths - Sterl Hall \$100 (small or large room) Large Room \_\_\_\_\_ Small Room \_\_\_\_\_

**Armory** \$50 \_\_\_\_\_ (one 10x10 space) \$80 \_\_\_\_\_ (two 10x10 spaces) \$110 \_\_\_\_\_ (three 10x10 spaces) \$125 \_\_\_\_\_ (four 10x10 spaces)

**Stadium** \$35 \_\_\_\_\_ (limited spacing in grandstand; business hours: 6:30pm until the end of stadium events (rodeo & demo) approx.. until 10pm -11pm)

**Outside:** \$100 per 10-foot front \_\_\_\_\_ \$300 Food Vendor \_\_\_\_\_ \$150 Implement Row \_\_\_\_\_  
 (\$200 for 20, \$300 for 30, etc.) (additional fee if longer than 30') (40'wide x 75' deep) add \$10 per extra 10'

**Top 3 Picks For Location:** 1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_ (please see attached maps)

(your selected placement is not guaranteed – board has final say in event placement and will do its best to provide you with requested placement)

**CONTACT PERSON:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

(Street, PO Box, Route)

**CITY** \_\_\_\_\_ , **STATE** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**Telephone** ( ) \_\_\_\_\_ **Cell#** ( ) \_\_\_\_\_ **Email** \_\_\_\_\_

**Products you will be selling/menu:** \_\_\_\_\_

If outside, do you operate out of a camper/trailer? \_\_\_\_ Yes \_\_\_\_ No

**Outside:** Size of space you require (include tongues, fold-out shelves, tent, etc. must be in 10 feet increments i.e., 10', 20', 30') \_\_\_\_\_ **Amps of electricity needed:** \_\_\_\_\_

(This information is needed to avoid overloading and allows us to plan ahead for your needs!)

**RV Camper Spot:** length of camper \_\_\_\_\_ feet w/electrical hookup \$30 @ night x \_\_\_\_\_ 11am – 11am (24hrs)

(Update: Customers will be charged an additional daily fee if not checked out by 11am the following day)

(Please measure from hitch to bumper – you will need to complete a Camper Reservation form)

Contract, copy of insurance with Central Kansas Free Fair Association, Inc. as additional named insured, along with fees must be received June 15, 2024, to reserve your space. All contracts received after this date will be charged a \$20.00 late fee (no exceptions).

I agree to abide by the rules and regulations of the Central Kansas Free Fair Association.

**Sign** \_\_\_\_\_ **Date** \_\_\_\_\_

Please enclose a photo of your booth or concession.

(OVER)

## **GENERAL CKFF RULES AND REGULATIONS**

1. All possible care will be taken of exhibits, but the Central Kansas Free Fair Association, Inc. will in no case be responsible for any loss or damages sustained.
2. No claims for injury to any person or property shall be asserted nor suit instituted or maintained against the Central Kansas Free Fair Association, Inc., its officers or their agents by or on behalf of any person, firm or corporation or their agents, representatives, servants or employees having licenses or privileges to exhibit on the fairgrounds or occupy any space thereon.
3. If any damage, loss or injury of property shall be caused by reason of neglect or willful act of any persons, firm, corporation, their agents or representatives, servants or employees, having license privilege to exhibit on said fairgrounds or occupying space thereon, the Central Kansas Free Fair Association, Inc. shall not, in any manner, be responsible therefore and in case it be subjected to any expense or liability and all person, causing game or liable therefore, shall indemnify the Central Kansas Free Fair Association, Inc. at Abilene, Kansas. The Central Kansas Free Fair Association, Inc. will not be responsible for accident to or death of any animal from any cause, before, during or after the fair.
4. The management reserves the right to remove from the grounds any exhibit, animal, concession or show that may be falsely entered, disregards departmental rules, disregards environmental or health standards, or may have any sign, banner or advertising matter of any kind which may be deemed unsuitable or objectionable by them without assigning a reason therefore, and if necessary return any money already paid for space or stalls which shall exonerate them from any claim whatsoever on the part of the exhibitor or purchaser.
5. Sorry, **no refunds**, no exceptions!!
6. All commercial exhibitors and concessionaires are **required to remit their rental fees, copy of insurance with Central Kansas Free Fair Association, Inc. as additional named insured, and/or other fees by June 15th.**
7. Each concession/vendor must confine itself to the space assigned. Failure to do so will subject concessionaire or vendor to forfeiture of their privilege. We will no longer provide extension cords, table cloths or skirts for tables. If you wish to have them you must provide them!
8. **GRIEVANCE COMMITTEE:** The Central Kansas Free Fair Association, Inc., reserves to its Board of Directors the right to finally determine the correct application of any rule herein published and further to amend or add any special rules for the conduct of said fair that may be deemed necessary and expedient.
9. **No** helium balloons may be used or given away in Sterl Hall because they get caught in the ceiling fans and can burn out the motors.
10. "All federal, state, and local laws governing retail sales tax must be followed. Event sales tax account number can be used in lieu of being registered if you participate in no more than two events in a given year. The event sales tax account number can only be used if the tax is remitted immediately after this event. I understand the rules and regulations of the show and will comply. I realize that failure to comply may result in expulsion from the show."
11. I have read the rules and regulations regarding the Central Kansas Free Fair and/or agree to abide by them: **(please sign and return with your contract and fees).**

**Sign** \_\_\_\_\_ **Date** \_\_\_\_\_

**VENDORS WILL BE ALLOWED TO LEAVE SUNDAY AT 3PM!!!!**

**FOOD VENDORS – PLEASE NOTE THAT WE HAVE THE DEMO DERBY – SUNDAY EVENING AT THE STADIUM**

**\*\*\*\*\* Office Use Only \*\*\*\*\***

Date Rec'd: \_\_\_\_\_ [ ] Approved [ ] Not Approved Reason: \_\_\_\_\_ Space Assignment: \_\_\_\_\_

Amount Paid: \_\_\_\_\_ Check #: \_\_\_\_\_ Credit Card: \_\_\_\_\_ Receipt #: \_\_\_\_\_